

Senior MEAL Advisor at ADRA Denmark

Are you an experienced Monitoring, Evaluation, Accountability and Learning professional with programmatic experience across the HDP nexus? Do you have a systematic and structured approach to your daily work? Are you experienced within programme planning, monitoring frameworks, complaints mechanisms and learning? Would you like to join a family-friendly workplace that takes work/life balance seriously? Then this might be a good opportunity for you.

ADRA Denmark is looking for a new colleague who can lead our **Monitoring, Evaluation, Accountability & Learning (MEAL)** – and be ADRA Denmark’s MFA focal point. S/he will be part of our programme team, which currently consists of 10 staff members. The Senior MEAL advisor will be based in Denmark, with regular travel to partner countries supporting partner organisations and interventions.

ADRA Denmark is an exciting workplace with +/- 20 employees in Nærum. We are part of a global network present in more than 118 countries all based on Christian values. ADRA Denmark has seven close partners in Africa and the Middle East, where we are involved in both humanitarian and development programmes.

Key responsibilities:

- Act as ADRA Denmark’s MEAL focal point for partner offices and provide technical assistance to strengthen the capacity of partners to implement effective Planning, Monitoring & Learning systems and utilise appropriate tools for data collection and analysis.
- Provide technical support, advice and quality assurance on project proposals, monitoring & evaluation plans, baseline and end line surveys.
- Lead the development and improvement of MEAL tools and guidelines in line with organisational needs and donor requirements.
- Strengthen ADRA Denmark’s own accountability mechanisms.
- Act as ADRA Denmark’s focal point to MFA and coordinate our Strategic Partnership Agreement.
- Be a key contributor to strategic development
- Support ADRA Denmark’s capacity building of partner offices regarding accountability practices (as per CHS requirements), including continued development, refinement, and management of complaint mechanisms and other accountability mechanisms.
- Contribute to a harmonised approach to accountability across the international ADRA network with specific coordination with ADRA International, the ADRA regional offices (AFRO and MENA) and other ADRA supporting offices.
- Strengthen community- and beneficiary-based evaluation processes.
- Contribute to a culture of learning and organisational development within ADRA Denmark.
- Stay updated on developments within MEAL, including requirements from Danida, ECHO and other relevant donors.

The successful candidate will have as many as possible of the following qualifications:

- A relevant education, preferably at a higher degree level.
- At least five years' relevant professional experience in programme management in humanitarian and development contexts
- A systematic and structured approach to tasks.
- Solid experience in managing programme planning, monitoring, evaluation and learning and working with planning tools such as Logical Framework Approach and Theory of Change
- Thorough understanding of the Core Humanitarian Standard on Quality and Accountability (CHS)
- Solid experience in managing Strategic Partnership Agreements with DK MFA, or similar.
- Experience in providing technical guidance on accountability and the implementation of complaint mechanisms.
- Ability to travel extensively and in insecure environments.
- Excellent facilitation and writing skills; fluency in written and spoken English.
- Strong intercultural and social competences
- Ability to work independently and as part of a team; proactivity and strong organisational skills are an asset.
- Solution-oriented while following guidelines.
- Motivation to work in a faith-based civil society organisation.

Employment conditions:

As per the ADRA Denmark terms. The salary level follows the basic government salary scale.

The workplace is Nærum, Denmark. The position will include some travel activity to ADRA Denmark partner countries (est. 3-4 trips per year).

Information about the position:

Contact Programme Director Jon Kristiansen on jonkri@adra.dk or +45 2186 4542

Start date:

As soon as possible, latest 1/12-2023

To apply:

Please submit your CV and a motivated application in English to job@adra.dk

Deadline for applications:

26th September 2023.

In ADRA Denmark, we are committed to the safeguarding and protection of the communities where we work. In the process of recruitment, selection, and appointment, we implement a range of procedures and actions including background checks to ensure safeguarding of children and vulnerable people and prevention of abuse.